

Thanks for purchasing ACT! Training Videos. We believe these lessons will help you “Get More Out of ACT!” and close more deals.

Installation Requirements - Expect about 15-20 minutes to install the software.

- Windows XP, Vista, Windows 7. ACT! 2007+ must be installed beforehand. We support ACT! by Sage, ACT! Premium for Workgroups, ACT! Premium for Real Estate and ACT! for Financial Planners
- 600 MB of disk space free on the same disk where ACT! is installed. By default that’s the PC’s “C: Drive”
- Internet Explorer 6.0 +
- VGA Monitor set to 1024x768 or greater resolution
- 512 MB RAM+
- Speakers
- Adobe Shockwave Player  
Most likely this is installed, but it’s a free download at:  
<http://sdc.shockwave.com/shockwave/download/download.cgi?>
- Local Administrator rights to the PC  
Note: Most likely, your PC is setup by default to do this, especially in small-office environments. If you don’t have these rights, ask your IT professional to install the software or login with his/her credentials.

## Installation Steps

1. Close ACT! before proceeding. After inserting the CD-ROM (or downloading a chapter), there will be one file, for example setup.exe.

**Notes for Vista Users: You must right click on the setup.exe and select “Run as Administrator”. For Windows XP/2000, double-click on the setup program.**

Proceed with the Installation Wizard to complete each step. After copying the files, the program confirms success.

2. Now, restart ACT! to proceed to get the activation code.

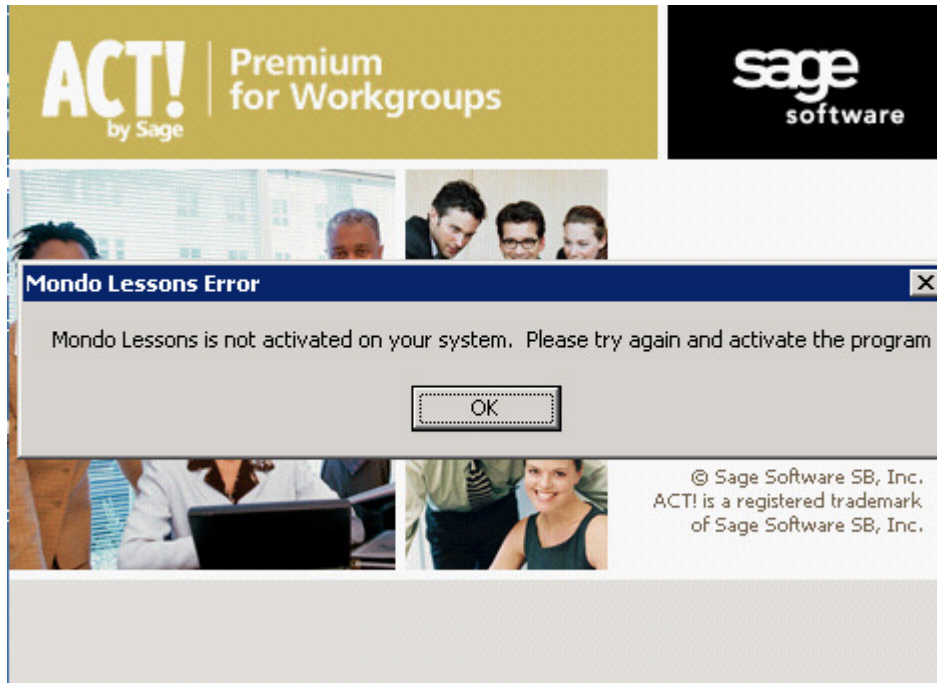
**Important Section – Please Read – This will help you get started quickly!**

3. To see the lessons, we're going to launch ACT!. The training videos look for an activation code. Each activation code is unique to each PC. **Our license agreement does not allow you to take a single license purchase to multiple PCs. Since each PC has unique properties, we don't know what code to send to you.**

When you start ACT! again after installing the CD-ROM, here is what you see.



4. If you choose NO then you will not see the lessons, and ACT! starts running without launching lessons and the PC responds with the message below.



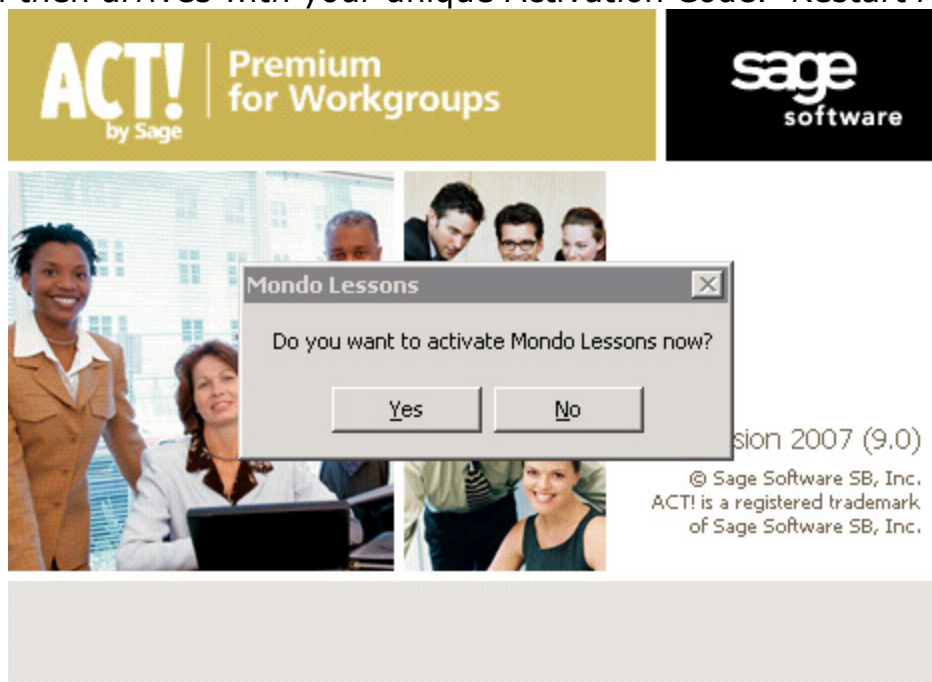
At this point, every time you restart ACT!, the training videos will ask you to activate the software.

5. Let's suppose you're ready to activate the software. When starting ACT! again, press Yes to activate.

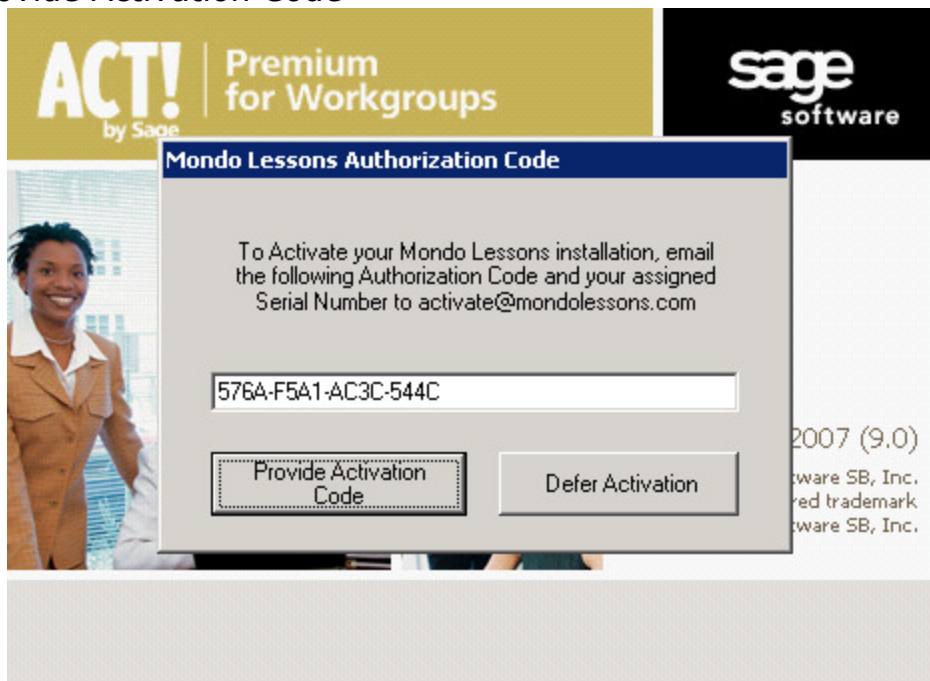




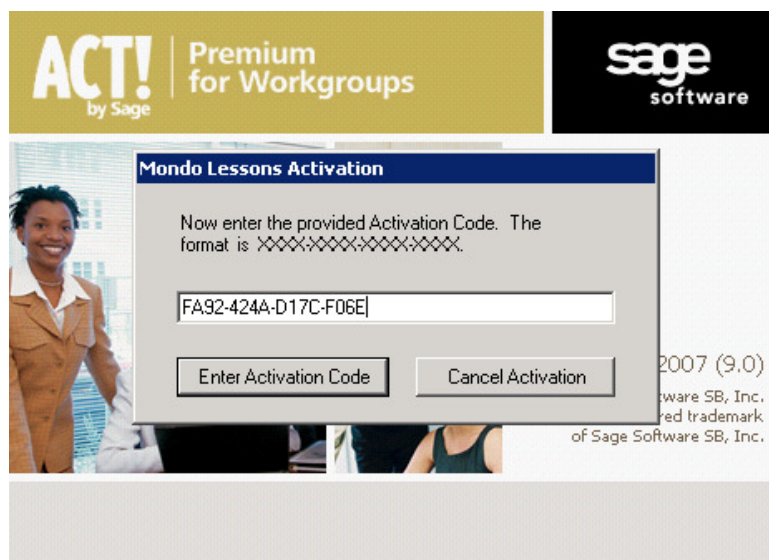
6. Please copy and paste your Authorization Code to [activate@mondolessons.com](mailto:activate@mondolessons.com). We aim to provide codes within one business day respond to requests during 8:30 to 5:00 PM Central Time (GMT -6) Monday through Friday. If you need to use ACT! right away and you don't have a code, press "Defer Activation". ACT! will continue to work, but no videos will be provided.
7. An e-mail then arrives with your unique Activation Code. Restart ACT!.



- 8. Press Yes to activate the lessons.
- 9. Press "Provide Activation Code"



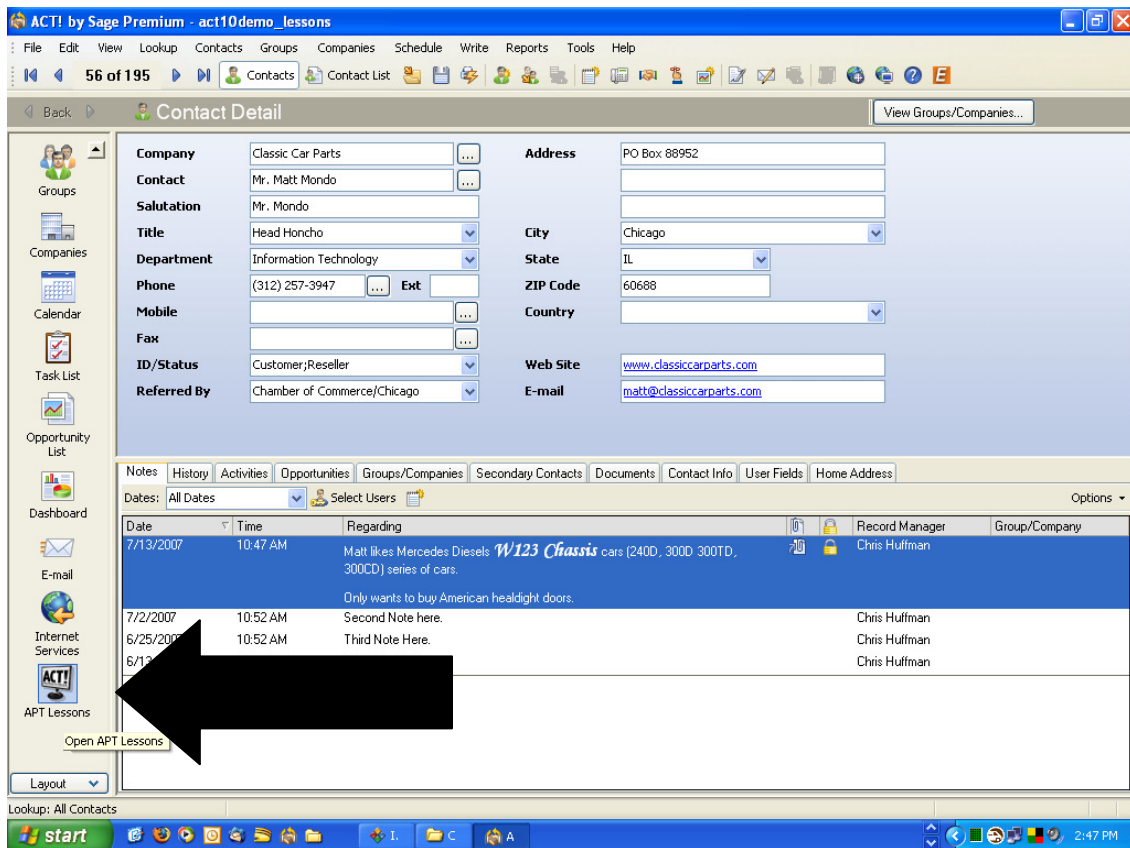
- 10. Copy and Paste the code you received from activate@mondolessons.com



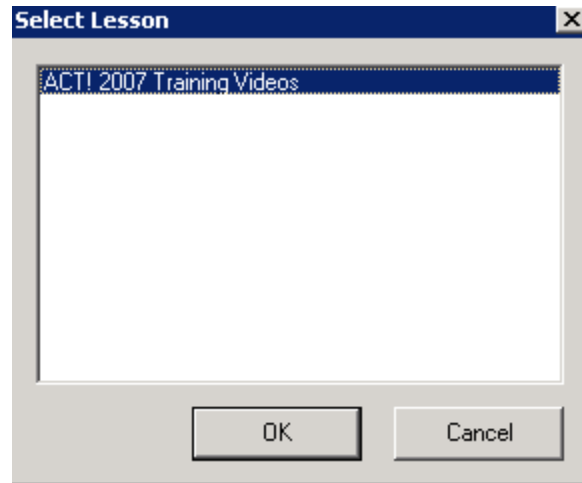
11. Enter in the code and press "Enter Activation Code". When the code is OK, ACT! starts without any further messages.

**For ACT! 2007-2009:**

Once ACT! starts up with a successful installation, you will see your icon below on the bottom left side of screen. This icon may appear different based on your reseller.



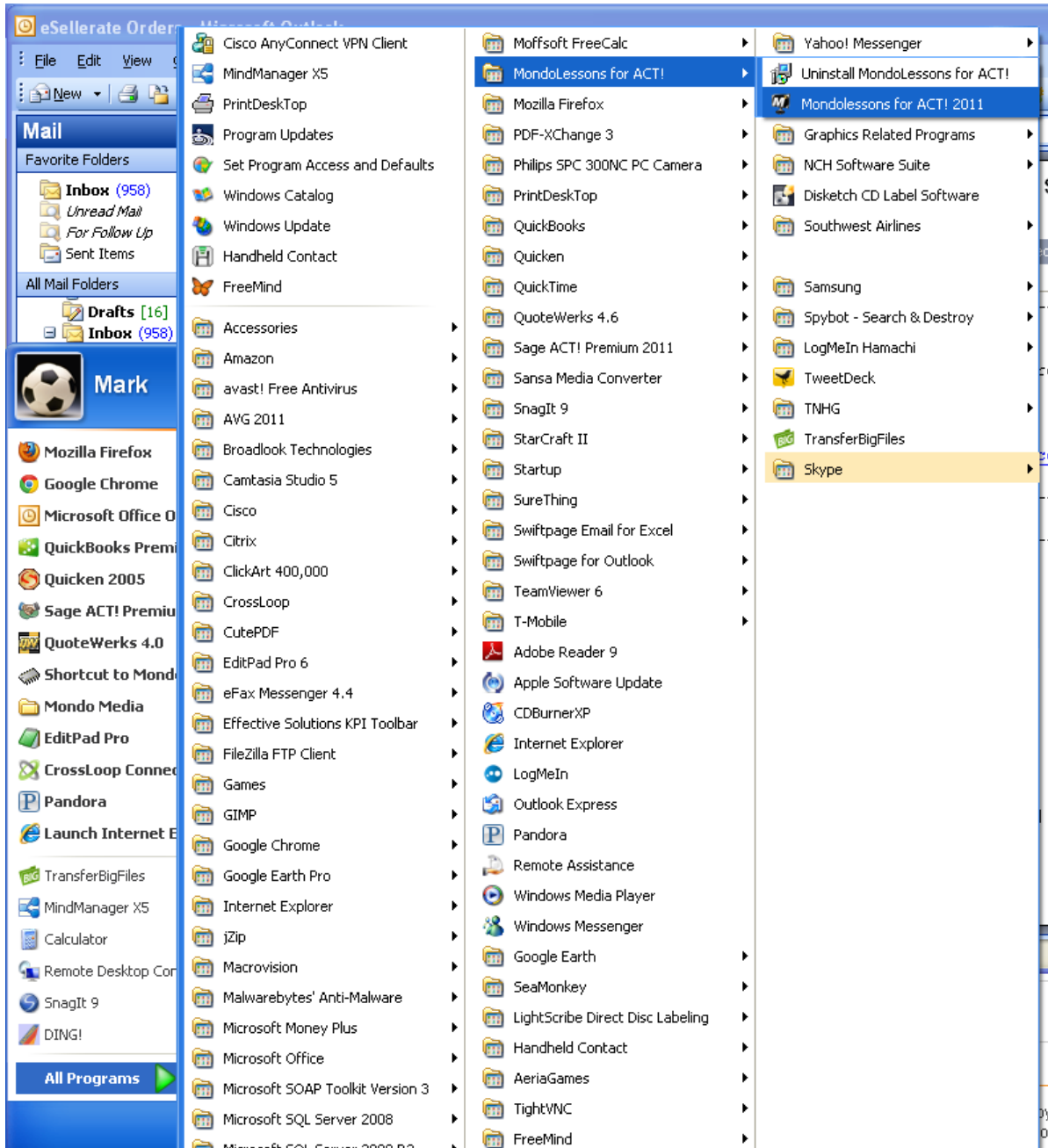
12. Click the icon to start the lesson(s) you have purchased



**For ACT! 2010+**

The program launches slightly differently.

Press Start -> Programs -> Mondolessons for ACT! (or your reseller) folder -> Mondolessons for ACT!



13. Then, the menu appears. Click on a lesson set and then press OK.



14. Click on any of the underlined lessons to start playing back the media.